

Louisa County Conservation Employment Opportunity

Position: Interpreter at Toolesboro Indian Mounds and Museum

Responsibilities: Staff Toolesboro museum and greet visitors. Lead tours as requested by visitors. Answer visitor questions about the museum and other area attractions. Light cleaning is included (vacuuming, dusting, wash windows, and cleaning the restroom). Other duties may be assigned by the Executive Director, including computer data entry.

Hours: 4 hours/day, Wednesday – Sunday (shared position with another part time employee). There may be some flexibility in the schedule but weekend hours are required.

Length of employment: Memorial Day weekend (May 26) – Labor Day weekend (Sept 3), then Saturdays only through the end of October. Occasional hours in off-season for tour and school groups. This position is filled annually.

Pay: \$10.00/hour

Qualifications: Must be 18 years or older. Must be willing and able to work alone with little supervision. The ideal candidate will have an interest in history and be able to communicate well with visitors.

Application deadline: February 9, 2018 or until a suitable candidate is found.

How to apply: Send or email resume, three references and cover letter to:

Katie Hammond
Louisa County Conservation
12635 County Road G56, Suite 101
Wapello, IA 52653
lccb@lccb.org
319-523-8381

Find out more about [Toolesboro Indian Mounds & Museum](#).